

# Department access

## Access after hours

Access to the Department, outside normal operating hours, is done through a biometric system.

The following groups may require this type of access:

- Master's thesis students;
- Erasmus students;
- graduate students;
- PhD students;
- DEEC-based student organizations (NEEC, BEST,?);
- students representing the respective course with the Coordinator;
- researchers;
- employees;
- student-researchers;
- others on reasoned request;
- internal and external teachers.

## Procedure:

- 1º) Access the form through the following [address](#);
- 2º) Fill it in according to the instructions;
- 3º) Wait for a reply via e-mail, where you will be contacted to go to the Computer Network Office, in case I do not have access registration in the department yet.

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Created 3 June 2022 13:39:17 by Rafael Ribeiro

Updated 6 June 2022 10:02:52 by Gonçalo Correia